

Le 40ème congrès d'ALCFES 14 au 16 février 2020

Thème: TBA *theme is voted on at the first meeting

Tentative Agenda

Wyndham Garden Lafayette
1801 W. Pinhook Rd, Lafayette

vendredi, 14 février

| | |
|------------------|--|
| 4:30 – 6:30 pm | School check in at ALCFES registration table |
| 7:00 pm | Scholarship Test |
| 7:00 – 7:45 pm | Teachers' meeting |
| 8:00 – 9:00 pm | Opening Session (Parade of banners & brief intro of regional and state officers) |
| 9:15 – 10:00 pm | Ice breakers |
| 10:15 – 10:45pm | Regional Meetings |
| 10:45 – 11:00 pm | Closing Ceremony |
| 11:00 – 12:00am | Open mic/karaoke |

Curfew is 30 minutes after the end of the last event.

samedi, 15 février

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|-------------------|---|
| | Breakfast (on your own) |
| 7:45 – 8:15 am | Teachers' Meeting |
| 8:15 – 8:45 am | General Assembly (Presentation of 2020 CODOFIL Scholarship & Exchange Program) |
| 9:00 am | Load buses at hotel |
| 10:00 – 3:00 pm | Jeu de Piste à Vermilionville/Déjeuner/Fais DoDo |
| 3 :00 pm | Load buses in Vermilionville |
| 4:00 pm – 6:30 pm | Scholarship interviews |
| 4:30 – 6:30 pm | Competitions: Quiz Bee, Spelling Bee, Musical, Creative Writing ****Students should only compete in ONE event due to the overlapping times. Special permission is required to enter 2-if time permits.**Scholarship contestants and their schools must be registered and fully paid participants of ALCFES** |
| 7:30 – 10:00pm | Banquet/General Assembly, Guest speaker, Presentation of candidates for State Officers |
| 10:15 – 12:00am | Dance/Movie/Election of State Officers |

Curfew is 30 minutes after the end of the last event.

dimanche, 16 février

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|------------------|--|
| 8:00 – 9:00am | Boutique |
| 9:00 – 11:00 am | Brunch, General Assembly, Awards/Prizes, Installation of State and Regional Officers |
| 11:00 – 12:00 pm | Checkout |

ALCFES Registration Guidelines for Sponsors

Convention cost PER PERSON:

\$ 225.00 Quad (4 to a room, 2 nights, 3 full meals, registration fee, & t-shirt)

\$ 245.00 Triple (3 to a room, 2 nights, 3 full meals, registration fee, & t-shirt)

\$ 285.00 Double (2 to a room, 2 nights, 3 full meals, registration fee, & t-shirt)

\$ 395.00 Single (1 to a room, 2 nights, 3 full meals, registration fee, & t-shirt)

- Please note that the prices quoted above are **per person**.

- Sponsors must **SCAN and EMAIL** the forms below on pages 3-8 to *congresalcfes@gmail.com*. Forms must be sent on or before Friday, **November 8, 2019**.
 - A confirmation email will be sent.

- Sponsors must **MAIL only** the **CHECK** and **INITIAL DEPOSIT FORM** on page 3 to

ALCFES
c/o Glynis Davis
St. Joseph's Academy
3015 Broussard Street
Baton Rouge, LA 70808

- To plan for the proper number of participants, a deposit of \$50 per person and a one-time annual \$25 club fee must be postmarked by **Friday November 8, 2019**.
 - This \$50 deposit is **NON-REFUNDABLE**.
 - It will be subtracted from the overall convention cost per person.
 - The deposits are **NON-TRANSFERABLE**.
 - The total number of participants cannot decrease – substitutions and additions are welcome.
 - Your club will be sent an “estimated balance due” after submitting this registration packet.

- The remaining balance of fees must be postmarked no later than **January 14, 2020**.

- Scholarship:
 - A school may only participate in the scholarship competition if its club has registered and paid its balance by the deadline (January 14, 2020).

- If your club does not have 4 students to fill a room, it must pay for the triple, double, or single price.
 - If you want to match your students with students from another school to fill a quad, you will have to communicate with other teachers to place students with them.
 - We will provide the email addresses of all the teachers so that teachers can make an effort to match their students to fill quads.

- Substitution and addition of participants within your school is allowable. Changes are due by January 14, 2020.

- If there are any concerns/extenuating circumstances regarding these due dates, please contact ALCFES at *congresalcfes@gmail.com*

Initial Convention Deposit/School Membership Form

2020 ALCFES Convention

**Please email this page (by Nov. 8) and send a copy with the check, postmarked by November 8, 2019.
This deposit is non-refundable.**

| | |
|-------------------------|--|
| School Name: | |
| School Mailing Address: | |
| Sponsor's Name: | |
| Sponsor's Email: | |
| Sponsor's Cell: | |

| | | | |
|---------------------------------|--|---------------|-------------|
| Number of Student Participants: | | X \$50 | \$ |
| Number of teachers | | X \$50 | \$ |
| Number of chaperones: | | X \$50 | \$ |
| \$25 membership club fee: | | | \$25 |
| Equals Total Amount Enclosed: | | | \$ |
| Estimated Balance Due: | | | \$ |

The estimated number of students for every club allows for ALCFES to do necessary planning.

You are allowed to exchange names or increase your numbers.

*Final changes are due by **January 14, 2020** with the second packet.

You will receive confirmation emails after your forms and check arrive.

Checks need to be made payable to **ALCFES** and returned to:

ALCFES
c/o Glynis Davis
St. Joseph's Academy
3015 Broussard Street
Baton Rouge, LA 70808

* Scan/send registration to congresalcfes@gmail.com

This page, \$50 per participant, and the one-time annual \$25 ALCFES membership fee must be postmarked by **Friday November 8**.

This list will be used as your school's rooming list.

If you have arranged for students from another school to room with your students, please write their school next to their name.

| Room | Tentative Names in Each Room | Gender |
|------|------------------------------|--------|
| Rm1 | | |
| 1a | | M / F |
| 1b | | M / F |
| 1c | | M / F |
| 1d | | M / F |

Rm2

| | | |
|----|--|-------|
| 2a | | M / F |
| 2b | | M / F |
| 2c | | M / F |
| 2d | | M / F |

Rm3

| | | |
|----|--|-------|
| 3a | | M / F |
| 3b | | M / F |
| 3c | | M / F |
| 3d | | M / F |

This list will be used as your school's rooming list.

If you have arranged for students from another school to room with your students, please write their school next to their name.

| Room | Tentative Names in Each Room | Gender |
|------|------------------------------|--------|
| Rm4 | | |
| 4a | | M / F |
| 4b | | M / F |
| 4c | | M / F |
| 4d | | M / F |

Rm5

| | | |
|----|--|-------|
| 5a | | M / F |
| 5b | | M / F |
| 5c | | M / F |
| 5d | | M / F |

Rm 6

| | | |
|----|--|-------|
| 6a | | M / F |
| 6b | | M / F |
| 6c | | M / F |
| 6d | | M / F |

This list will be used as your school's rooming list.

If you have arranged for students from another school to room with your students, please write their school next to their name.

| Room | Tentative Names in Each Room | Gender |
|------|------------------------------|--------|
| Rm7 | | |
| 7a | | M / F |
| 7b | | M / F |
| 7c | | M / F |
| 7d | | M / F |

Rm8

| | | |
|----|--|-------|
| 8a | | M / F |
| 8b | | M / F |
| 8c | | M / F |
| 8d | | M / F |

Rm 9

| | | |
|----|--|-------|
| 9a | | M / F |
| 9b | | M / F |
| 9c | | M / F |
| 9d | | M / F |

This list will be used as your school's rooming list.

If you have arranged for students from another school to room with your students, please write their school next to their name.

| Room | Tentative Names in Each Room | Gender |
|------|------------------------------|--------|
| Rm10 | | |
| 10a | | M / F |
| 10b | | M / F |
| 10c | | M / F |
| 10d | | M / F |

Rm11

| | | |
|-----|--|-------|
| 11a | | M / F |
| 11b | | M / F |
| 11c | | M / F |
| 11d | | M / F |

Rm 12

| | | |
|-----|--|-------|
| 12a | | M / F |
| 12b | | M / F |
| 12c | | M / F |
| 12d | | M / F |

Rooms and Participants

| | | |
|-------------------------------|------------|-------------|
| Total amount of Quad rooms: | _____rooms | _____people |
| Total amount of Triple rooms: | _____rooms | _____people |
| Total amount of double rooms: | _____rooms | _____people |
| Total amount of single rooms: | _____rooms | _____people |

Does your club have a favorite French song(s) that it would like to hear during ALCFES? List any suggestions below:

Does your club have any favorite French memes or photos that can be shared on ALCFES social media? Please send them to congresalcfes@gmail.com or tag @ALCFES on social media!

ALCFES Rules

Because of the number of participants, we are unable to allow clubs to attend or to observe parts of the convention. Any club that participates in the convention must agree to take the entire convention package. This means you must attend all meetings, take all scheduled meals, and spend two nights in the hotel.

Hotel Rules

There is a charge for every local telephone call made from a room, so participants should use their cell phones. **No charges to rooms are allowed.** The hotel will have a list of the rooms being used by ALCFES participants and will not allow anything to be charged to those accounts. Hotels now charges Wi-Fi daily per device (phone, computer, tablet, etc.) except in the rooms.

Dress Codes

We **strongly** suggest that participants dress well for the Saturday evening dinner banquet, which means ties, slacks, dresses, or skirts. The small break before the banquet should give everyone enough time to prepare, and the break after will provide time to dress for the dance. A well-dressed contingency at the banquet will make a better impression on our honored guests.

Registration

Registration (on site) will be held on the Friday of convention from 4:30 to 6:30 p.m. There will be a teacher meeting at 7:00 p.m. **Each club will be responsible for having dinner at its convenience.** Students are also responsible for breakfast Saturday morning. The following meals will be included in your convention package: 1) Lunch Saturday at Vermilionville 2) the banquet Saturday evening and, 3) awards brunch Sunday morning. Transportation to the Saturday outing is included. Pizza will be available for purchase in advance on Friday night. Vegetarian meals are offered, but we cannot guarantee vegan meals due to the hotel/venues.

At Convention

1. A sponsor (teacher, parent, chaperone) must accompany each club at all times. **For every 15 students, there must be one chaperone.**
2. It should be understood that when a student or sponsor registers for the convention, they are agreeing to attend **all** scheduled meetings and activities. Students will not be allowed to leave a meeting without a designated pass from their sponsor. We ask that no club plan private celebrations or meetings during convention.